



Application for Examination and Certification of Vibration Analysts per ISO 18436-2:2014

A complete and signed application must be submitted 15 business days prior to your exam date if in the United States and 20 business days if outside the United States.

Date of Application:

(mm/dd/yyyy)

Country of Citizenship* (required):

* The Vibration Institute can neither train nor certify any individual that is a citizen of, or resides in, any USA-embargoed country due to U.S. Department of State "International Traffic in Arms Regulations" (ITAR).

Name: Enter your legal name. This is how it will be entered in the Vibration Institute database, and how your name will appear on your certificate. When contacting the Vibration Institute regarding your certification, this name will be how you are referenced in all Institute files and records.

<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>First Name</i>	<i>Middle Name</i>	<i>Last Name</i>

Address: Enter your physical mailing address and the contact information that you want the Vibration Institute to use to contact you regarding information about your certification and renewing your certification.

Company Name:

Street Address 1: City:

Street Address 2: State/Province:

Country: Zip Code/Postal Code:

Phone:
Include Country Code:

The address provided is: Residential, or Business

Email #1:

Check this box if you wish to opt out from receiving emails from the Vibration Institute other than those related to your certification.

Email #2:

We will only contact you at email #2 if email #1 is no longer valid. We suggest using a personal email for email #2 that you will never cancel. If your contact information changes, please let us know, or you may not get important recertification information and lose your certification.

Please indicate your highest level of formal education (optional information):

- 4-Year College
 2-Year Technical School
 High School
 Other

Name of Institution: Degree:

Requirements to Sit for (Take) a Certification Examination: The Vibration Institute vibration analyst certification conforms to the International Standard ISO 18436-2:2014 Condition monitoring and diagnostics of machines – Requirements for qualification and assessment of Personnel, Part 2: Vibration condition monitoring and diagnostics.

Note: References below to Section numbers (e.g., Section 5.3.1) refer to section numbers in ISO 18436-2:2014 unless otherwise stated.

- 1. Training Requirement:** Section 5.3.1 states, "To be eligible to apply for assessment [examination]...candidates shall provide documentary evidence of successful completion of formal training based on the requirements of Annex A" [Training course requirements].
- 2. Experience Requirement:** Section 5.4 states, "To be eligible for assessment [examination]... candidates "shall provide evidence to the assessment body [Vibration Institute] of experience in the field of machinery vibration condition monitoring and diagnostics."
- 3. Prerequisites:** Sections 4.3 and 4.4 state that certification of a person at Category III and Category IV requires previous certification at the lower category. However, ISO 18436-1:2012, Section 7.2 allows Mature Candidate Entry directly into Category II and/or Category III "providing they [the candidate] can produce evidence of training and/or experience that satisfies the requirement of the assessment body [Vibration Institute]". The requirements for direct entry are listed below under "Direct Entry to Category II" and "Direct Entry to Category III". The Vibration Institute will currently accept certifications from other independently accredited organizations as a prerequisite.

4. Required Training and Experience: Section 5.3.1 defines the minimum training requirements and Section 5.4 defines the minimum experience requirements for certification at all 4 categories. Due to the minimum requirements of the Standard, many candidates will be required to certify at the Category I and/or Category II levels prior to taking the Category II or Category III exam, unless they meet the requirements under "**Direct Entry to Category II**" or "**Direct Entry to Category III**". The Vibration Institute will currently accept certifications from other independently accredited organizations as a prerequisite

Minimum Required Training & Experience		
Category	Training (Hours)	Work Experience (Months)
Category I	30	6
Category II	Cat I+38	18
Category III	Cat II+38	36
Category IV	Cat III+64	60

Direct Entry to Category II: A certification candidate may skip the Vibration Institute Category I examination, certification, and formal training requirements for Category I, and apply directly for Category II certification if they meet any one of the criteria on the right. Candidates must still meet the 38-hour training requirement for Category II.

- Has a 4-year degree from a college or university + 12 months experience
- Has a 2-year technical degree from a college or university + 12 months experience
- Has 3 or more years of work experience in vibration analysis

Direct Entry to Category III: A certification candidate may skip the Vibration Institute Category II examination, certification, and formal training requirements for Category II, and apply directly for Category III certification if they meet any one of the criteria on the right. Candidates must still meet the 38-hour training requirement for Category III.

- Has a 4-year degree from a college or university + 5 years experience
- Has a 2-year technical degree from a college or university + 6 years experience
- Has 7 or more years of work experience in vibration analysis

Certification level applying for (check only one):

- | | | | |
|-------------------------------------|---|---|--------------------------------------|
| <input type="checkbox"/> Category I | <input type="checkbox"/> Category II
<input type="checkbox"/> Category II Direct Entry | <input type="checkbox"/> Category III
<input type="checkbox"/> Category III Direct Entry | <input type="checkbox"/> Category IV |
|-------------------------------------|---|---|--------------------------------------|

Is this a re-test? Yes No

Section 1. Current Vibration Analyst Category (check only ONE, your most current Certification category):

- | | | | | |
|-------------------------------|-------------------------------------|--------------------------------------|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> None | <input type="checkbox"/> Category I | <input type="checkbox"/> Category II | <input type="checkbox"/> Category III | <input type="checkbox"/> Category IV |
|-------------------------------|-------------------------------------|--------------------------------------|---------------------------------------|--------------------------------------|

VI Certificate Number:

Other certifying body & Certificate Number:

Section 2: Exam Date and Location of Exam: (If you are taking a VI course prior to exam, list the name of the course and location)

Date of Exam:
(mm/dd/yyyy)

Location of Exam:

- Please list the name of the institution/company/VI Representative where the exam will take place and city/state/country
- If you are taking a VI course in the U.S. prior to the exam, list the name of the course and city/state

Section 3: Direct Entry into Category II Candidate Qualifications: (Check all that apply and supply requested information)

- Has 3 or more years of work experience in vibration analysis
- Holds any 4-year degree from a college or university, + 12 months experience (list degree and institution of degree below)
- Holds any 2-year technical degree from a college or university, + 12 months experience (list degree and institution of degree below)

Degree:

Institution:

Section 4: Direct Entry into Category III Candidate Qualifications: *(Check all that apply and supply requested information)*

- Has 7 or more years of work experience in vibration analysis
- Holds any 4-year degree from a college or university, + 5 years experience *(list degree and institution of degree below)*
- Holds any 2-year technical degree from a college or university, + 6 years experience *(list degree and institution of degree below)*

Degree:

Institution:

Section 5: Required Training

Per our ANAB (ANSI National Accreditation Board) requirements, exam candidates MUST provide documentary evidence of successful completion of the training (e.g., certificate). Please check which way you will do this:

- Previous training (Include documentary evidence of the training.)
- Take a Vibration Institute course immediately prior to the examination date. List the training class and the date you are registered for.
- Take a course from another training organization immediately prior to the examination date. List the training class, the date you are registered for and have the training organization verify that you will attend that training with a signed letter.

Section 6: Required Experience: Indicate below the total vibration analysis and condition monitoring experience that you have to qualify for the category exam you are applying for. This should be your total cumulative experience in vibration analysis and condition monitoring, but not in companion technologies (e.g., alignment, thermography, etc.). *(check only one box):*

- 6 to 12 months 12 to 18 months Between 18 to 36 months 3 to 5 years 5 or more years

Photo Identification: On the date of the certification examination you will be required to show a government issued photo ID to the Exam Proctor prior to receiving the examination. Acceptable forms of identification are a Driver's License, State Issued Photo ID, and/or Passport. Company issue photo IDs may be accepted if the exam is taking place on location at that company.

Certification Exam Special Accommodations: It is the policy of the Vibration Institute to make reasonable accommodations for candidates with special needs. However, to do this, we must know what the needs are ahead of time. If you have special needs (e.g., English translation dictionary, visual impairment, dyslexia, handicapped facilities, etc.) list them here and the Vibration Institute will do our best to make necessary and reasonable accommodations.

In the event of impairment of your abilities (ie: dyslexia, etc.), and upon requesting a modification/accommodation, verification from an authorized medical professional may be required prior to providing the requested accommodation. Additional fees may apply.

Special Accommodation Request:

Section 7: Release *(you must check one box for each statement below):*

Do you authorize the release of your examination results to your examination sponsor and/or employer?

(check one): **Yes** **No**

It is the policy of the Vibration Institute to publish the names of all certified vibration analysts on the Vibration Institute website and in *Vibrations* magazine. Names will only be published upon successful completion of a Vibration Institute certification examination. Unsuccessful candidate names will not be published.

I authorize publication of my name (check one): **Yes** **No**

Section 8: Work Experience & Education Verification

Per our ANAB (ANSI National Accreditation Board) accreditation requirements, exam candidates MUST provide evidence beyond personal attestation of their work experience. Please check which way you will do this:

- Provide a signed attestation, either in a letter or in the box below, signed by employer or, if self-employed, by a professional associate confirming your work experience.
- International option only: Indicate that your International Representative proctoring your exam has verified your work experience.

Employer, Professional Associate, or International Representative Attestation: I hereby verify that I have reviewed experience of the applicant of this application, and attest here with my signature to its accuracy:

Signature/Date:

Name/Job Title/Company:

You may submit copies of written documentation in lieu of the attestation above for verification of experience. An example is a letter from your employer.

Are there attachments included in lieu of attestation: Yes No

Section 9: Attestation & Signature

In order to qualify to sit for (take) a certification examination, you must agree to the following terms and conditions, and attest to the accuracy of the information provided on this application.

I agree to the terms and conditions of the Vibration Institute certification program and agree to:

- a. comply with the relevant provisions of the certification scheme;
- b. make claims regarding certification only with respect to the scope for which certification has been granted;
- c. not use the certification in such a manner as to bring the certification body into disrepute, and not to make any statement regarding the certification which the certification body may consider misleading or unauthorized;
- d. discontinue the use of all claims to certification that contains any reference to the certification body upon suspension or withdrawal of certification, and to return any certificates issued by the certification body;
- e. not use the certificate in a misleading manner;
- f. supply information requested by the Institute needed in the assessment of this application; and,
- g. adhere to the Vibration Institute's Code of Ethics.

I understand that the certificate issued is the property of the Vibration Institute and it can be revoked for violations of the Institute terms and conditions or the Institute Code of Ethics.

I understand that if a certificate is issued, I must inform the Vibration Institute, without delay, of matters that can affect my capability to continue to fulfill the certification requirements. Failure to do so may result in forfeiture of my certificate.

I understand that upon expiration of my certificate, it is my sole responsibility to submit a renewal application and the required documented evidence within the appropriate time frame as defined on the Vibration Institute website, whether or not I am notified by the Vibration Institute.

The information provided on this application is true, accurate, and complete to the best of my knowledge. Additionally, I am willing to provide in a timely manner, any additional evidence requested by the Vibration Institute that supports the information provided in this form.

I understand that falsifying information could result in the loss of my certification.

Signature:		Date Signed: (mm/dd/yyyy):
Printed Name:		

Send Completed & Signed Exams to:	Questions?
Vibration Institute 2625 Butterfield RD, STE 128N Oak Brook, IL 60523-3415 Email: vicertification@vi-institute.org Fax: (1) 630-654-2271	Visit: www.vi-institute.org Email: information@vi-institute.org Call: (1) 630-654-2254

VI Office Use Only:	
Date Received:	
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Received by:	
Exam No:	
Category:	